



FY 2017 PROPOSED CONSOLIDATED MUNICIPAL BUDGET

Town of Bluffton, SC, Est. 1825

FY17 Proposed Consolidated Municipal Budget Outline

FY17 Consolidated Budget Goals & Highlights

FY17 General Fund

- FY17 Stormwater Utility Fee Fund
- FY17 Debt Service Fund



FY17 Budget Goals

- Deliver Town Council Strategic Plan Priorities
- Improve Core Services and Existing Programs
- Invest in Civic Space, Town Facilities, and Environmental Initiatives
- Train and Support Town Employees
- Improve Staff Efficiencies
- Build a Resilient Bluffton Community

Presentation of Town of Bluffton FY17 Proposed Consolidated Budget

Four Major Funds:

- General Fund
- Stormwater Fund
- Capital ImprovementsProgram (CIP) Fund
- Debt Service Fund

Estimated Value of a Mill

Estimated Assessed Value - FY 2017 \$165,873,734

Mill Value \$165,873

Town of Bluffton Total Millage Rate 44.35

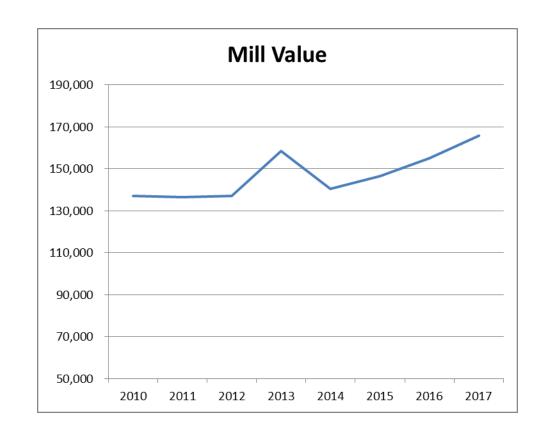
General Fund Millage Rate 40.00

General Obligation Debt Service Millage Rate 4.35



Millage Value?

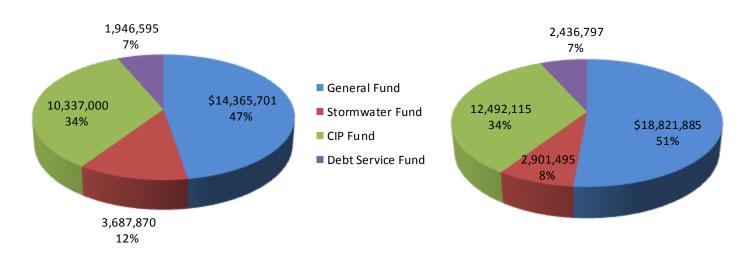
Bluffton's robust economy has driven the Town's mill value beyond pre-reassessment values



FY17 Proposed Consolidated Budget

FY 2016 Budget - \$30,337,166

FY 2017 Budget - \$36,652,292



FY 2016

	112010	112017		
	Amended	Proposed	\$	%
	Budget	Budget	Change	Change
General Fund	\$14,365,701	\$18,821,885	\$ 4,456,184	31.02%
Stormwater Fund	3,687,870	2,901,495	\$ (786,375)	-21.32%
CIP Fund	10,337,000	12,492,115	\$ 2,155,115	20.85%
Debt Service Fund	1,946,595	2,436,797	\$ 490,202	25.18%
Total Consolidated Budget	\$30,337,166	\$36,652,292	\$ 6,315,126	20.82%

FY 2017

FY17 Consolidated Budget Highlights

- No proposed ad valorem property tax rate increase
- Exceeds all essential levels of fund balance reserves for a healthy financial position
- AA+ Bond Rating Standard and Poor's
- Business License revenues provide business support -
 - Don Ryan Center for Innovation
 - Bluffton Public Development Corporation
 - Town Customer Service Center initiatives
 - Town Community and Business Development Program
 - Bluffton Heart of the Lowcountry marketing

FY17 Consolidated Budget Highlights

- Historic District Civic Infrastructure improvements include more than 50 additional on-street parking spaces, street lights, sidewalks, crosswalks, etc.
- Shared Parking Agreement to provide FREE
 COURTESY PARKING in the Bluffton Historic
 District more than 50 spaces
- Supports Year 1 of a 3 Year Funding Partnership with Bluffton Rotary for Oscar Frazier Park's Field of Dreams
- Supports State and Federal Grant Applications

Town of Bluffton Consolidated Budget

Four Major Funds:

- General Fund
- Stormwater Fund
- Capital Improvements Program (CIP) Fund
- Debt Service Fund

FY17 Proposed General Fund

Primary operating fund used to account for all Town financial resources except those accounted for in another fund. Principal sources of revenue are property taxes and license and permit fees.

FY17 General Fund

Revenues		FY 2016 Current Budget	FY 2017 Proposed Budget		Budget \$ Change	Budget % Change
	\$	4,600,000	\$ 4,900,000	\$	300,000	6.5%
Real Property Tax Licenses & Permits	Ф	6,343,220	\$ 4,900,000 7,474,410	Ф	1,131,190	6.5% 17.8%
State/County Revenue		762,916	820,850		57,934	7.6%
Service Revenues		743,800	927,500		183,700	24.7%
Fines & Fees		257,000	301,260		44,260	17.2%
Other Revenue		88,350	74,500		13,850	15.7%
Transfers In and Other Financing Sources		1,570,415	1,683,365		112,950	7.2%
Total Revenues and Other Financing Sources	\$	14,365,701	\$ 16,181,885	\$	1,816,184	12.6%
Transfers In for CIP:						
Municipal Improvement District Funds (MIDF)		-	660,955		660,955	100.0%
Savings from Prior Year Fund Balance		-	1,979,045		1,979,045	100.0%
Total Transfers In for CIP		-	2,640,000		2,640,000	100.0%
Total Revenues and Other Financing Sources	\$	14,365,701	\$ 18,821,885	\$	4,456,184	31.0%
						-
Expenditures	•	440 705	A 404 005	•	40.440	0.40/
Town Council	\$	149,785	\$ 161,895	\$	12,110	8.1%
Executive		972,086	952,325		(19,761)	-2.0%
Economic Development		191,770	233,725		41,955	21.9%
Human Resources		342,405	304,640		(37,765)	-11.0%
Police		5,963,420	6,496,915		533,495	8.9%
Municipal Judges		54,420	56,085		1,665	3.1%
Municipal Court		254,340	256,540		2,200	0.9%
Finance		775,645	865,175		89,530	11.5%
Information Technology		768,735	1,049,250		280,515	36.5%
Customer Service		448,685	408,865		(39,820)	-8.9%
Planning & Community Development		888,242	1,036,445		148,203	16.7%
Building Safety		682,676	707,765		25,089	3.7%
Project Management		567,112	961,445		394,333	69.5%
Public Works		1,017,910	1,255,750		237,840	23.4%
Non-Departmental (Townwide)		1,288,470	1,435,065		146,595	11.4%
Total Expenditures	\$	14,365,701	\$ 16,181,885	\$	1,816,184	12.6%
Transfers Out to CIP:						
Municipal Improvement District Funds (MIDF)		-	660,955		660,955	100.0%
Savings from Prior Year Fund Balance		-	1,979,045		1,979,045	100.0%
Total Transfers Out		-	2,640,000		2,640,000	100.0%
Total Expenditures and Transfers Out	_\$	14,365,701	\$ 18,821,885	\$	4,456,184	31.0%

FY17 Personnel Additions and Promotions

- Engineering Department
 - Director of Engineering
 - CIP Project Administrator
 - Project Manager (January)
- Finance/Business License/Court/Information Technology
 - Administrative Assistant
 - GIS Analyst (Part-Time)
- Police
 - Sergeant SRO
 - Police Officer SRO
 - Police Clerk/Administrative Assistant (January)
 - K-9 Unit
- Promotions
 - HR Generalist
 - Technology Specialist
 - (8) Master Police Officers

FY17 Town Equipment Purchases

- Active Directory and Exchange IT \$65,000 funded by General Fund Revenue
- Infrastructure Upgrades IT \$51,100 funded by Equipment Reserve
- 60" & 72" Zero Turn Mower Public Works \$11,000 and \$12,000 funded by Lease/Purchase
- Heavy Duty Tandem Trailer (8.5` x 22' + 5' Tandem) Public Works -\$9,000 funded by Lease/Purchase
- Bluffton Police Department Technology Vehicle License Plate Reader –
 Police \$38,000 funded by Equipment Reserve
- Oculus Rougarou kit for SUI Surveillance Police \$8,000 funded by General Fund Revenue
- I-Chalk Electronic Hand Held System Police \$8,500 funded by General Fund Revenue
- Police vehicles and outfitting (4) \$240,600 funded by Lease/Purchase
- Information Technology Van IT \$25,000 funded by Lease/Purchase
- Small Transit Van Public Works \$27,000 funded by Lease/Purchase

Affordable Housing Committee

Task	(Town General Fund	G	Town eneral fund - rryover	swu	Funds	NS	P Funds	Total
Home Repair / Rehabilitation									
a. Home Repair - Minor	\$	150,000							\$ 150,000
b. Home Repair - Major (Rehabilitation)									\$ -
Workforce Housing									\$ -
a. Incentives - Developer * & **			\$	85,000			\$	10,500	\$ 95,500
b. Incentives - Homeowner * & **			\$	55,000			\$	56,615	\$ 111,615
c. Fee Reduction & Other Incentives									\$ -
d. Heirs Property Title Assistance									\$ -
Property Maintenance									\$ -
a. Abatement / Demolition of UnsafeStructures *	\$	15,000					\$	10,500	\$ 25,500
b. Property Clean Up / Private Road Repair for Emergency Vehicle Access	\$	10,000							\$ 10,000
c. Septic System Repair / Sewer Connection ***	\$	10,000			\$ 1	10,000			\$ 20,000
d. E-911 Addressing	\$	5,000							\$ 5,000
TOTAL	\$	190,000	\$ 1	.40,000	\$ 1	0,000	\$	77,615	\$ 417,615

Beautification Committee

		FY 2017							
No.	Task	Genera	al Fund	Tree Fund General Fund		CIP			
1	Beautification Plan								
2	Seasonal Plantings for Pots and Entry Signs	\$	5,000						
3	Bluffton Road and Parkway Circle Planting			\$	15,000				
4	General Street Tree Planting			\$	30,000				
7	Public Project Landscaping Program					Project Based			
		\$	5,000	\$	45,000	\$ -			

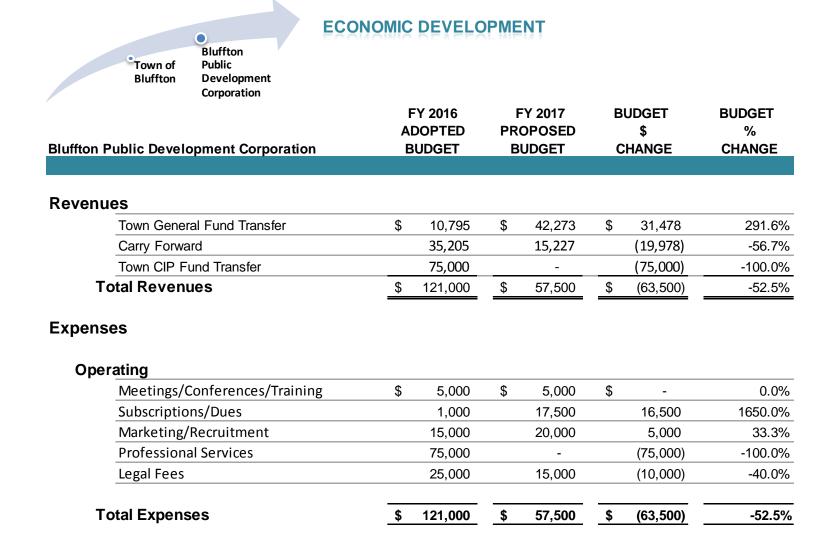
FY17 Don Ryan Center for Innovation

	2016 Forecast	2016 Budget	2017 Budget	Budget \$ Change	Budget % Change
Revenues:				- Cinange	<u> </u>
Town	177,138	180,975	191,450	10,475	5.8%
Rental Income	14,200	21,600	20,400	(1,200)	-5.6%
Grant Income	7,500	75,000	-	(75,000)	-100.0%
DRCI Corporate and Facility Sponsors	5,000	33,000	35,000	2,000	6.1%
Tournament Income (Fall)	55,550	47,500	57,500	10,000	21.1%
Spring Fundraising Event	-	-	7,000	7,000	100.0%
DRCI Member Program	2,610	6,875	8,400	1,525	22.2%
Misc Income	231	-	120	120	100.0%
Foundation (Spendable Income)	_	-	3,300	3,300	100.0%
Total Revenues & Other Financing Sources	\$262,229	\$364,950	\$323,170	\$ (41,780)	-11%
Expenditures:					
Salaries	94,925	93,545	98,930	5,385	5.8%
Benefits	39,013	37,430	39,820	2,390	6.4%
Meals/Travel/Lodging	2,989	2,250	3,300	1,050	46.7%
Conferences/Training	86	1,990	2,000	10	0.5%
Books/Subscriptions/Dues	913	120	945	825	687.5%
Banking Fees	114	1,300	180	(1,120)	-86.2%
Office Supplies	3,530	4,000	3,600	(400)	-10.0%
Occupancy Fees	-	-	4,725	4,725	100.0%
Utilities and CAM for new space	-	-	4,500	4,500	100.0%
Marketing/Advertising	4,979	1,500	12,000	10,500	700.0%
Office Equipment/Furniture/Fixtures	3,860	1,200	4,200	3,000	250.0%
Cable/Phone	1,688	1,800	1,740	(60)	-3.3%
Cloud Services	5,569	1,980	5,000	3,020	152.5%
Professional Services	14,678	14,400	19,040	4,640	32.2%
Contract Services	50,000	50,000	50,000	-	0.0%
Spring Fundraising Event Expense	-	-	3,500	3,500	100.0%
Golf Tournament Expenses	22,062	12,500	35,000	22,500	180.0%
Grant Expenditures	-	75,000	-	(75,000)	-100.0%
Foundation Contribution (nonspendable)	-	-	28,300	28,300	100.0%
Contingency	1,500	8,470	5,000	(3,470)	-41.0%
Total Expenditures	\$ 245,906	\$ 307,485	\$321,780	\$ 14,295	4.6%
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\$ 16,323 \$ 57,465 \$ 1,390

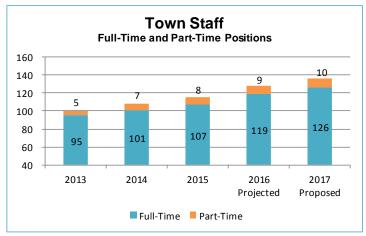
Revenues Over (Under) Expenditures

FY17 Bluffton Public Development Corporation



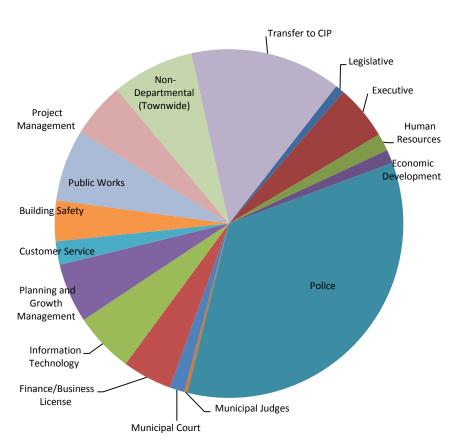
FY17 General Fund Uses of Funds

								Current vs	Proposed
				FY 2016	FY 2016	FY 2016	FY 2017	Budget	Budget
	FY 2013	FY 2014	FY 2015	February	Year-End	Current	Proposed	\$	%
	Actual	Actual	Actual	YTD	Projection	Budget	Budget	Change incr/(decr)	Change incr/(decr)
GENERAL FUND TOTAL									
Personnel	6,991,845	7,190,640	8,144,482	5,813,062	9,370,587	9,374,319	10,818,815	1,444,496	15.4%
Operating	2,583,275	2,773,044	3,310,914	2,777,983	4,079,416	4,210,813	4,498,415	287,602	6.8%
Capital Outlay	248,154	301,618	472,952	372,389	427,642	432,938	462,600	29,662	6.9%
Debt	43,950	95,648	220,008	336,649	347,631	347,631	402,055	54,424	15.7%
Total	9,867,224	10,360,950	12,148,356	9,300,083	14,225,276	14,365,701	16,181,885	1,816,184	12.6%
Transfers Out to CIP									
Reserved Municipal Improvement District F	unds (MIDF)						660,955	660,955	100.0%
Savings from Prior Year Fund Balance							1,979,045	1,979,045	100.0%
Total Transfers Out to CIP			-	-	-	-	2,640,000	2,640,000	100.0%
Total			12,148,356	9,300,083	14,225,276	14,365,701	18,821,885	4,456,184	31.0%
		•							



FY17 General Fund – Departmental Budgets

Budget Dollars



	FY 2017
	Proposed
	Budget
Legislative	\$ 161,895
Executive	952,325
Human Resources	304,640
Economic Development	233,725
Police	6,496,915
Municipal Judges	56,085
Municipal Court	256,540
Finance/Business License	865,175
Information Technology	1,049,250
Planning and Growth Management	1,036,445
Customer Service	408,865
Building Safety	707,765
Public Works	1,255,750
Project Management	961,445
Non-Departmental (Townwide)	1,435,065
Transfer to CIP	2,640,000
	\$ 18,821,885
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FY17 Recurring Increase in General Fund Use

- Affordable Housing Committee \$100,000
- Waste Management (new homes) 5%, \$35,000
- Parking Agreement \$12,000
- Merit Increases 5%, \$200,000
- PEBA: Health Insurance 5% medical;
 15% dental, \$75,000
- □ PEBA: Retirement rates .5%, \$55,000
- New Employees 7.5 \$600,000
- K-9 Unit \$58,000

FY17 Non-Recurring Increase in General Fund Use

- Town Hall Fund Balance to CIP \$2,500,000
- DRCI upfit Fund Balance to CIP \$140,000
- PTO \$150,000
- Equipment/Vehicle purchases \$460,000

FY17 General Fund Expenditure Highlights

Personnel

- 7 FTE's
 - SRO (2)
 - Police Clerk
 - CIP Project Administrator
 - CIP Project Manager
 - Finance
 Department
 Executive
 Assistant
 - Engineering Director

Executive

- Continues to implement Heart of the Lowcountry
- Senior leadership development

Human Resources

Employee
 Recognitions and
 Celebrations

- Tuition Reimbursement Program
- Employee fitness program
- Customer Service Institute

BPDC

 Buckwalter Place Commerce Park Marketing and Recruitment

DRCI

 Focus on company formation and financial sustainability

Growth Management

Community
 Development Work
 Plan
 enhancement

Police

- Invest in technology, equipment and personnel to support community policing initiatives and tourism events
- K9 Unit
- Supports Strategic Response Team
- Supports Traffic Team Grant Award
- Supports Collision Response Unit

FY17 General Fund Expenditure Highlights

Engineering Department

- Public Works equipment to improve staff efficiency and safety
- Watershed
 Management
 equipment to
 support MS4
 Program
 responsibilities
- Beautification Committee Work Plan

Finance

Staff training

Information Technology

- Software and hardware to support town staff and our community
- Infrastructure switch router update for town hall to improve network connection
- Exchange and active directory software update for all equipment
- Van for moving computers, servers, etc (available for Disaster Recovery)

Non Departmental

- Includes Garbage Service for new resident homeowners
- Increases insurance premiums for additional town equipment and vehicles
- Includes funds for PTO balance payouts for potential retirees
- Includes shared parking agreement with Cornerstone Church in the Historic District

Town of Bluffton Consolidated Budget

Four Major Funds:

- General Fund
- Stormwater Fund
- Capital Improvements Program (CIP) Fund
- Debt Service Fund

Stormwater Fund

This fund is used to account for the stormwater utility fees collected by and distributed to the Town by the County for use in the Town's Stormwater Management Program and related Capital Improvements Program.

FY17 Stormwater Fund

	FY 2016	FY 2017	Budget	Budget
	Current	Propose d	\$	%
	Budget	Budget	Change	Change
Revenues	-	-	-	_
Stormwater Utility Fees	\$ 1,200,000	\$ 1,290,450	\$ 90,450	7.5%
Federal Grants	540,000	-	(540,000)	-100.0%
Interest Income	175	150	(25)	14.3%
Total Revenues	1,740,175	1,290,600	(449,575)	-25.8%
Other Financing Sources				
Transfers in From:				
Prior Year Fund Balance	1,947,695	1,610,895	(336,800)	-17.3%
Total Other Financing Sources	1,947,695	1,610,895	(336,800)	-17.3%
Total Revenues and Other Financing Sources	\$ 3,687,870	\$ 2,901,495	\$ (786,375)	-21.3%
Expenditures				
Personnel (Salaries & Benefits)				
Watershed Management	490,695	464,515	(26,180)	-5.3%
Total Personnel	490,695	464,515	(26,180)	-5.3%
Operating Costs				
Watershed Management Operating Costs	261,250	251,180	(10,070)	-3.9%
Stormwater Master Plan Update		35,000	35,000	100.0%
Total Operating Costs	261,250	286,180	24,930	9.5%
Total Expenditures	751,945	750,695	(1,250)	0.2%
Capital Projects Hampton Lake Stormwater Retrofit	240,000		(240,000)	-100.0%
Wetlands Restoration	85,000	-	(85,000)	-100.0%
Stormwater Master Plan Update	50,000	-	(50,000)	-100.0%
319 Grant	498,925	_	(498,925)	-100.0%
Total Capital Projects	873,925		(873,925)	-100.0%
Other Financing Uses:				
Transfers Out to General Fund (Public Works Labor)	25,000	50,000	25,000	100.0%
Transfers Out to General Fund (NAP for Septic)	20,300	10,000	10,000	100.0%
Transfers Out CIP	2,037,000	2,090,800	53,800	2.6%
Total Transfers Out	2,062,000	2,150,800	88,800	4.3%
Total Expenditures and Other Financing Uses	\$ 3,687,870	\$ 2,901,495	\$ (786,375)	-21.3%

FY17 Stormwater Fund Budget Highlights

- Municipal Separate Storm Sewer System (MS4)
 Program implementation including program improvements and purchase of necessary equipment
- Update 2006 Beaufort County Stormwater
 Management Plan
- Transfer of funds to CIP Program for related public infrastructure projects
- Renaming of the Stormwater Department to Watershed Management

Town of Bluffton Consolidated Budget

Four Major Funds:

- General Fund
- Stormwater Fund
- Capital Improvements Program (CIP) Fund
- Debt Service Fund

Debt Service Fund

This Fund is used to account for the accumulation of resources and payment of general long-term debt principal and interest.

The Town issues bonds to support the growing capital needs of the Town.

FY17 Debt Service Fund

_	FY 2016 Current Budget	FY 2017 Proposed Budget	Budget \$ Change	Budget % Change
Revenues TIF District Property Tax	\$ 1,195,500	\$ 1,650,000	\$ 454,500	38.0%
Real and Personal Property Taxes (LEC GO BABs)	495,500	532,000	36,500	7.4%
Federal Interest Rebate (LEC GO BABs)	103,195	102,400	(795)	-0.8%
Municipal Improvement District (MID) Fees	152,175	170,025	17,850	11.7%
Interest Income	225	200	(25)	-11.1%
Total Revenues	\$ 1,946,595	\$ 2,454,625	\$ 508,030	26.1%
Expenditures				
Series 2014 TIF Bonds Debt Service				
Principal	\$ 711,000	\$ 729,210	\$ 18,210	2.6%
Interest	221,042	202,472	(18,570)	-8.4%
Series 2010 GO Build America Bonds Debt Service				
Principal	215,000	225,000	10,000	4.7%
Interest	322,495	315,615	(6,880)	-2.1%
Other	500	50	(450)	-90.0%
Transfers to CIP	150,000	964,450	814,450	543.0%
Total Expenditures	\$ 1,620,037	\$ 2,436,797	\$ 816,760	50.4%
Net Change in Fund Balance	\$ 326,558	\$ 17,828		
Beginning Fund Balance	973,227	1,507,934		
Ending Fund Balance	\$ 1,299,785	\$ 1,525,762		

FY17 Debt Service Fund

	Fiscal Year 2017								
Description of Debt	Funding Source	Debt Outstanding	Principal(P)	Interest(I)	Total P&I				
Series 2010 BABs (GO)	Property Tax	\$5,875,000	\$225,000	\$315,615	\$540,615				
Series 2014 Tax Increment Financing	TIF District Property Taxes	\$8,212,365	\$729,210	\$202,472	\$931,682				

General Obligation Bonds

- On July 8, 2010 the Town issued General Obligation Bonds, Series 2010 A Taxable Build America Bonds backed by the full faith and credit of the Town for <u>the Law</u> Enforcement Center
- The repayment term on the bonds is 25 years and the debt service millage is set at 4.35 mills for FY 2017 (no increase from prior year.)
- The Town maintains a bond rating of Aa2 from Moody's and received a AA+ from Standard and Poor's rating agencies.
- Term ending 2035

TIF Special Revenue Bonds

- In December of 2005 and January of 2006 the Town issued \$10 million and \$4 million tax increment financing bonds respectively for the purpose of financing the redevelopment project costs.
- These bonds have been refinanced twice consolidating them into one issuance with the most recent occurring in December of 2014.
 The refinanced bonds expire in June of 2026.
- Revenues for these payments are derived from property taxes collected within the tax increment district (R614) at 50% of the increased assessed value (increment) over the life of the bonds.
- Term ending 2026

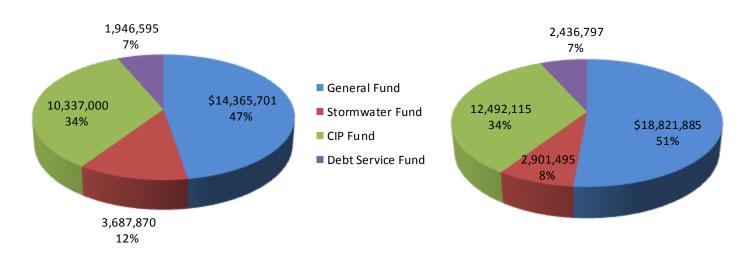
FY17 Legal Debt Margin Calculation

Estimated Assessed Value – FY 2016	\$165,873,734
Debt Limit (8% of assessed value)	13,269,899
Outstanding Debt applicable to limit	(5,875,000)
Legal Debt Margin (without referendum)	\$7,394,899
As a percentage of debt limit	56%

FY17 Proposed Consolidated Budget

FY 2016 Budget - \$30,337,166

FY 2017 Budget - \$36,652,292



FY 2017		
Proposed	\$	%
Budget	Change	Change
\$18,821,885	\$ 4,456,184	31.02%
2,901,495	\$ (786,375)	-21.32%
12,492,115	\$ 2,155,115	20.85%
2,436,797	\$ 490,202	25.18%
\$36,652,292	\$ 6,315,126	20.82%
	Budget \$18,821,885 2,901,495 12,492,115 2,436,797	Proposed \$ Budget Change \$18,821,885 \$ 4,456,184 2,901,495 \$ (786,375) 12,492,115 \$ 2,155,115 2,436,797 \$ 490,202

- 1. May 10th, 2016 Town Council Meeting @ 6pm First Reading, FY2017 Proposed Consolidated Municipal Budget
- 2. May 16th, 2016 Town Council Budget Workshop @ 6pm
 - General Fund
 - Debt Service Fund
 - Stormwater Utility Fee Fund
- 3. May 26th, 2016 Town Council Budget Workshop @ 6pm
 - Capital Improvements Program Fund
- 4. June 14th, 2016 Town Council Meeting @ 6pm Public Hearing and Second and Final Reading

Timeline of Next Steps

FY17 Proposed Consolidated Municipal Budget

